



THE NEW YORK CITY DEPARTMENT OF EDUCATION

Stuyvesant High School

345 Chambers Street, New York, NY 10282-1099
Telephone: (212) 312-4800 Facsimile: (212) 587-3874

February 5, 2023

Dear parents and guardians,

Your child will receive their report card via email on February 6, 2023. Parents/guardians with Talos accounts will also receive them via email with comments translated in their written preferred languages and they will be visible in Talos under the “grades” tab in MP3 for 2023-2024 Term 1.

Parents/guardians and/or students over the age of 18 may choose to have any numerical passing grade of **65 or higher** updated to a passing grade of “credit” (CR). Grades of “CR” will not be factored into students’ GPAs. If this is the choice you and your child make, you must communicate this request through your **parent** Talos account on talos.stuy.edu. Parents may choose the "CR" option for all courses with a passing grade or for specific courses with a passing grade. You have the right to discuss these options with school staff. Students who are over the age of 18 may request access to the “CR” function on their Talos account by contacting Ms. Ingram at ringram3@schools.nyc.gov.

Instructions:

- Ensure you are in “2023-2024 Term 1” in upper right corner
- Click “CR List” on the left side bar of your account and then click “create” to select the grades you want to “CR”.
- Click the “+” button and choose your student in the drop down menu
- Select the course in the drop down menu
- Click CREATE

The program office will process the request. The “CR” will appear on your NYC Schools Account. You will not see the change on Talos until transcripts are uploaded much later in the term.

Please note, the transcript is a record of all the classes a student is enrolled in over their high school career; this includes classes taken over the summer. A change to “CR” if requested will be reflected in the final grade on the transcript.

Any parent who needs assistance accessing their Talos account should contact Ms. Ingram at ringram3@schools.nyc.gov. If you need assistance with your NYC Schools Account, please contact Ms. Tang at ntang5@schools.nyc.gov.

Should you have any questions or concerns, you may reach out to your child’s School Counselor or the Assistant Principal, Pupil Personnel Services, Ms. Casey J. Pedrick at cpedrick@schools.nyc.gov. Please note, there is no deadline as to when you may submit a CR request nor a deadline for reversing them. If you wish to have a CR grade reversed, please contact Ms. Pedrick directly via email.

All the best,
Stuyvesant High School