November 27, 2023

Dear Students,

Please review the following instructions and key information to request and/or apply for elective/selective for the 2023-2024 Spring semester. This process is intended for you to make requested elective selections using the preference form, which then allows our Program Office to determine preliminary schedules for the entire school. **Please note, this is a _preference form only_. No request is binding and no student is guaranteed a seat in a course.** While we try to honor requests, an approval to apply for a course does **not** signify you have been granted a seat in the course/class. Approval to _apply_ for a course signifies you may _request_ a seat—**NOTE**: Final seat assignments are pending based on space, course availability, and Administration oversight.

[This document](#) contains instructions (with screenshots) and an FAQ which we will be updating regularly. Please take the time to review the document and FAQ regularly. Also, please review the important reminders below:

- Course selection is **NOT** on a first come, first serve basis--you do <u>NOT</u> get preference if you are the first one to finish your selections; therefore, take your time in thoughtfully determining which courses you prefer to request.

- 2023-2024 Spring elective course requests will open:
    - For _SENIORS_ **Monday, November 27, 2023 at 4:00pm**
    - For _JUNIORS_ **Tuesday, November 28, 2023 at 4:00pm**
    - For _Freshmen/Sophomores_ **Wednesday, November 29, 2023 at 4:00pm**
    - and will close on **Friday, December 15, 2023 at 11:59pm for ALL grades**

- Go to stuy.mytalos.com to make your requests at your assigned time.

DIRECTIONS:
You should see three tabs: _**Dashboard**_; _**Grades**_; and _**Graduation Requirements**_.

Dashboard is an overview and contains your current choices, your schedule, and your course applications (see below).

Grades tab has your transcript data and is used to determine your eligibility to select certain courses.

Graduation Requirements tab contains a table — red represents "not fulfilled", yellow represents "in progress", and green indicates "fulfilled". The "Course Selection Form" button will provide a form for you to select the courses you are eligible to apply for and request. It will appear when you are allowed to make selections,

Please consult the course eligibility rule, found by searching the course on the course list (located in the menu on the left) if you do not see a course you may be ineligible to take it.

Please note, this is a preference form only. No request is binding and no student is guaranteed a seat in a course. Seniors are prioritized for courses to meet graduation requirements.

Please note:
- The 5-tech and drafting requirements for the class of 2024 and 2025 will remain as a combination. Students will only be required to take one or the other to fulfill the requirements of both for their Stuyvesant-endorsed diploma.

A full list of courses we plan to offer in the Spring can be found at the link below:
COURSE CATALOG.xlsx

Students with questions should contact their school counselor through Talos. Parents may also reach out to Ms. Ingram at ringram3@schools.nyc.gov. **Don't forget if you are a student athlete, you must fill out the ZQT-10 form to request a free 10th period by December 21, 2023 and read all stipulations and details here: https://forms.gle/jJsvuoPRM6pRTBB29**

Sincerely,
Stuyvesant High School

Please do not reply directly to this email.