

Stuyvesant High School - School Leadership Team - Meeting Minutes
October 24, 2023 - Principal's Conference Room

Administration	Faculty	Parents	Students
Seung C. Yu (Principal)	Deame Hua (UFT)	Alice Chan (Co-President)	Amanda Cissé (SU President)
Casey Pedrick (CSA)	Sandra Brandan (UFT Member)	Sophie Zhuang (Senior Rep)	Fin Ying (SU Vice President)
Gary L. Haber (CSA)	Dina Ingram (DC37 Alternate)	Melissa Lee (Senior Rep Alternate)	Tsehai Dennis (SLT Rep)
		Zhi Ying (Glenn) Wang (Junior Rep)	Anh Minh (Danny) Le (SLT Rep Alternate)
		Zhanwen (Michelle) Zhao (Junior Rep)	Margaret Mikhalevsky (SLT Rep Alternate)
		Chandra Metzler (Junior Rep Alternate)	
		Chien Kwok (Sophomore Rep)	
		Nilanjan (Nil) Sen (Sophomore Rep Alternate)	
		Tina (Ting) Li (Freshman Rep)	
		Yael Swica (Freshman Rep Alternate)	

Facilitator: Alice Chan (Parents)

Secretary: Tsehai Dennis (SLT Rep)

I. Review and Approval of 9/19/23 Meeting Minutes

The meeting was called to order at 3:52 pm.

Minutes for the meeting on 9/19/23 have not yet been approved; the secretary of that meeting (Fin) will review/edit minutes and we will return to them at the next meeting.

II. Instructional Support Services Overview

- Gina Paulson:
 - Joined on August 28, 2023 after 7 years at Brooklyn Tech and 5 years at Thomas Edison
 - Worked with Pupil Personnel Services, specialized with IEP and 504s
 - IEP (service): educational team led by school psychologist recognizing that a student has a disability that could affect general education
 - 504 (accommodation): medical documentation to say something impacts learning (renewed on an annual basis thru meeting w/ student, parent(s), Ms. Paulson, student's guidance counselor, & a member of the instructional staff)
 - Initial, triennial, and annual meetings to discuss student IEPs
 - New school psychologist (Julio Panora)
 - Would be asking teachers for feedback and participation to help these students
 - Staff in special education at Stuy:
 - **Teachers:** Cory Coleman, Hing Li, Donna Hawes
 - **AP:** Gina Paulson (504's & IEPs)
 - **APs assisting w/ transition:** Casey Pedrick (504s) & Mimi Prabhu (IEPs)
 - **School Psychologist:** Julio Panora
 - **Social Worker:** Arleen Novarese
 - **Family Worker:** Alfonsina Pena (only allocates 1 day to being at Stuy, not the best situation)
 - **School Counselor/Guidance Counselor (Mandated Counselor)**
 - There should be a new data management system coming in the near future
 - Referral procedure (4-8 week trial, observation-based)
 - Currently, we have 51 IEPS and ~75 504s, the number of 504s will likely increase soon.

- Chapter 408: keeping contact to maintain proper communication with everyone who needs to be involved
- Usually children aren't initiated in high school (recognized as needing extra help), but any help needed should be provided, no matter how late in the process

III. Constituency Support on Recent Middle East Situation

- Yu:
 - We need to be very cognizant about our reactions, our first concern is the students
 - We must also acknowledge that students are influenced by parents and outside forces when they go home
 - Glad to have Muslim Students Association and Jewish Students Union, want to pursue having conversations together, understand how they are feeling
 - Restorative practices are not new to Stuy, we would like to continue this as we deal with other situations
 - We would like to be aware of impact, discourage meme-ish ways of bringing attention to the issue
 - We want to make sure everyone is being inclusive and civil with each other; so far students have been very graceful
 - Our goal is to have everyone at Stuy be able to get to school and back home safely with every action that the school takes
 - Hard to determine when calls in time of quasi-emergency are pertinent to what is going on or not, official emails will come from Ingram
- Ingram: We would like to focus on what is happening; first priority is people in the building, it's best everyone refrains from trying to get as much information as possible to spread what they know because the admin is already conferencing to coordinate a response.

IV. Updates

- Principal:
 - Digital PSAT went smoothly, smoothest it's ever been!

- Please make sure AP payment and registration info is being read properly, no word on if AP exams will go virtual yet
- New hydroponics lab, media Lab is going well, trying to expand weight room, we want to match physical space to student ventures
- Very easy to get lost in a school so big, we are trying to allocate resources to help navigate (for everyone, literally and figuratively)
- Nov. 6, 7, 9: trying to assemble C-30 committee, anyone interested should reach out to respective constituent heads (Alice Chan, Daves, Amanda)
- Class of 23 had lots of people, we are trying to build class back up
- UFT/Counseling (Brandan):
 - UFT updates will resume in November
 - Counseling will be doing an organization day on Nov. 8th to help students reorganize their school supplies
 - Counseling will continue w/ freshman seminars; Big sibs will be involved with asking questions, checking in with freshmen
 - Counseling groups
 - Counseling concluded Hispanic Heritage Month Dinner that honored Mr. Colon, Ms. Brandan
- Parents:
 - Funded bio department, budget, chromebooks and laptop carts (60k)
 - Lots of parents signed up for volunteering events (boograms, photo booth), still need more for the 2nd Day of open house
 - Workshops for Korean Outreach on 10/30 and 2 other dates
 - November 17th staff appreciation event
 - Canceled meet and greet event
 - Working on looking for indoor options, recurring rain, probably will be in the new year
 - Thank you for the successful PSAT, it went great
 - Thank you to Yu for the annual appeal letter, hoping for a boost and more donations
- Students

- SU General Update
 - Boograms are being sold and packaged afterschool, and will be distributed on 10/31 during homeroom. Package as we go system. Sum sales \$6,000 after selling for the first week. We have another week of sales, broke even last Tuesday on our second day of sales, we are more than on track to surpass last year's sales which were around \$8,000.
 - Spirit week is the week of the 30th to the 3rd including halloween day.
 - Pink out day for homecoming on Oct. 27.
 - Finished choosing and interviewing department members.
 - Open house coming up Wednesday, November 1 and Thursday, November 2, between 5 - 8pm. We invited 25 clubs and sent the confirmation to Pedrick so we will be orchestrating that too.
 - SU will not be organizing pep rally but there will be one Friday the 27th
- Caucus Update:
 - Board of Elections had interest meeting for Freshman caucus elections
 - Sophomore Caucus took students to see Harry Potter and The Cursed Child. They are also planning a pumpkin scavenger hunt for this Thursday October 26.
 - Junior Caucus: Y Tú Tambien virtual college prep panel hosted by Yale alumnus JC Salinas October 14th and 15th
 - Senior Caucus is hosting cultural potluck on Nov. 3

V. Conclusion

The meeting concluded at 5:45 pm.

The next meeting will be held Tuesday, November 21, 2023.

- Facilitator: Amanda Cissé (Students)
- Secretary: Denisa Kondi (Staff)