

## **Frequently Asked Questions (Answers from the Vaccine Command Center):**

*Will the provider return to the school for the second dose? What about a third dose for people who are immunocompromised?*

- The provider will return to the school for second dose 21 days after the first dose session, beginning the week of October 4<sup>th</sup>. Schools will receive more information about second dose administration later in September.
- The provider will provide information to patients about returning to the school 21 days after first dose administration to receive the second dose. All necessary paperwork will be given to the parent/client at the time of first dose.
- Eligible school community members may also choose to use pop-up vaccination sites to receive their third dose of the Pfizer-BioNTech vaccine.

*How does the provider obtain consent?*

- School administrators should be aware that there are consent guidelines for minors. The provider will not vaccinate without parent/guardian consent. Please see the attached Vaccine Family Letter with enclosed Consent Form for more information regarding consent guidelines.
- The provider is responsible for obtaining consent for the vaccination and holding the consent form.

*What are the space requirements for vaccination site setup?*

- The provider requires two tables and approximately 15 chairs near a power source. If your building has questions about this setup, custodian engineers should reach out to their deputy director of facilities.
- A minimum of 300 sq ft is required for operation set-up.
- You and your facilities team can determine the best location for vaccination setup for your building.
  - Ideally, a space near an exit is helpful to minimize potential need for travel through the building.
  - The space should be easily accessible and somewhat visible to families.
  - Utilizing a covered outdoor space may be feasible, weather permitting, but the space must still have access to power, and vaccine providers must be allowed access to a restroom inside the building.
- We encourage schools to fill out and hang the attached Vaccine Flyer Template to use as signage for the site.
- Your Level 3 SSA should ensure that the space has proper coverage.

- Your facilities team should work with the provider team to ensure that the space is disinfected at the end of every day.
- The provider will manage all on-site operations related to vaccination administration.

*How can I make my school's vaccine clinic a success?*

- *Be informed and spread the word*
  - Review family materials to understand eligibility and consent requirements for families and utilize a vaccine advocate within the building to answer questions about the vaccine and promote the vaccine's success.
  - Schools with successful vaccination programs took every opportunity to share vaccine availability information with their school community. **We encourage schools to fill out, hang, and distribute the attached Vaccine Flyer Template.**
  - Use whatever communication tools you have at your disposal to market the opportunity to families. **Schools should ensure to distribute the attached Vaccine Family Letter with enclosed Consent Form through all of their family-facing channels.**
  - Translated materials will be made available on [schools.nyc.gov/covid19](https://schools.nyc.gov/covid19).
- *Schedule your students*
  - Schools with larger vaccination programs sometimes choose to schedule 2 students at 5-10 minute intervals to reduce any potential for a line at the vaccine clinic.
  - This can also allow parents accompanying their students to schedule their time and can minimize any potential loss of instructional time for students.
  - Any absence or lateness resulting from a student's receipt of a COVID-19 vaccine dose must be excused.