



THE NEW YORK CITY DEPARTMENT OF EDUCATION

## Stuyvesant High School

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### *PARENT TEACHER CONFERENCES AT STUYVESANT*

At Stuyvesant High School, parent teacher conferences are held in the Fall and Spring just after receiving the first marking period report cards.

These meetings help you understand what your child is experiencing and learning in class, and what you can do to support them. If your child is having trouble, parent teacher conferences also give you and the teacher opportunity to make plans to further discuss how you can both help them best. The conversations are 5 minutes by phone (and although 8; seem shorter if an interpreter is being used), so this is just a snapshot. In cases where its clear additional time is needed, follow up with an email or request for more information, but please stick to your appointment timeframe so everyone in the schedule can receive their calls.

If you requested more calls than you were scheduled for, keep in mind the algorithm can only fit so many calls into a teacher's allotted timeframe available. It may be best to prioritize requests to speak with teachers where your child needs the most help.

#### **Make the Most of Your Parent Teacher Conference**

- Talk to your child before the conference. Ask them if they would like you to speak about anything in particular with the teacher.
- Ask your child what *their* concerns are.
- Review your child's report card on your [Talos Account](#) (it was emailed on 11/1), and their official attendance on your [NYC Schools Account](#).
- Review your child's progress in each teacher's online gradebook in Pupilpath. If you do not have access, email Mr. Lin at [elin41@schools.nyc.gov](mailto:elin41@schools.nyc.gov).
  - If there are no grades for a class in Pupilpath, ask the teacher for a reason and/or follow up with email copying the department chair.
- Make a list of 1 or 2 main questions you have that you want to discuss with the teacher that might help them understand your child's challenges or strengths.
- **Listen.** Give space for the teacher to express your child's strengths and weaknesses to you with an open mind.

#### **Questions to Ask**

Here are some [suggestions on questions](#) in addition to those below that may help you have a productive conversation with the teacher below. Remember, you are choosing 1 to 2 and you have 5 minutes.

- What is my child expected to learn, know, and do in this class?
- What does my child do well, and what does my child struggle with? Can you give me examples?
- How do you know when my child is making progress and when they need additional help?
- What can I do at home to support my child?
- Are there specific programs or services that could help my child with this class?
- Does my child participate in class discussions and group activities?

#### **For families of students with IEPs and 504 Accommodations**

- Each teacher has access to your child's 504 or IEP accommodation list. They also signed a document when they reviewed it with the Ms. Coleman, Mr. Li, Ms. Novarese and/or Ms. Pedrick, so they are aware of your child's plan.
- If there is not enough time to address the issue in the five minute conference, set up another appointment.
- The following are helpful sites and/or guides:
  - [504 Student & Family Accommodations Guide](#)
  - [DOE website for IEP and 504 Accommodations](#)
  - [How to start difficult conversations – article from understood.org](#)